Center for Human Health and the Environment Community Mini-Grant Program

Instructions

- Read the application thoroughly before completing the scoring form.
- Scored materials begin on page 3 of the application.
- To help discriminate between applications, please use the NIH 1-9 ranking:

	Descriptor	Additional Guidance on Strengths/Weaknesses
1	Exceptional	Exceptionally strong with essentially no weaknesses
2	Outstanding	Extremely strong with negligible weaknesses
3	Excellent	Very strong with only some minor weaknesses
4	Very Good	Strong but with numerous minor weaknesses
5	Good	Strong but with at least one moderate weakness
6	Satisfactory	Some strengths but also some moderate weaknesses
7	Fair	Some strengths but with at least one major weakness
8	Marginal	A few strengths and a few major weaknesses
9	Poor	Very few strengths and numerous major weaknesses

Minor Weakness: An easily addressable weakness that does not substantially lessen impact
Moderate Weakness: A weakness that lessens impact
Major Weakness: A weakness that severely limits impact

- Please only score in whole numbers - no fractions or partial points.
- There are **4 sections** of the proposal to be scored
    - Each one should be scored individually 1-9
    - Note strengths and weaknesses. These comments will help guide technical assistance for awardees, and may be provided to applicants in an effort to help build their grant-writing capacity.
- There is an **overall impact** score
    - This reflects your assessment of the likelihood for the project to have an impact and address environmental health concerns in the stated community.
    - This should also be scored 1-9, but not an average or sum of the individual sections' score.

- **Please remember, these are nonprofit and community-based organizations, not academics going for peer-reviewed, federal funding. Keep expectations of scientific rigor, research design, implementation, and evaluation within reason. Proposals that address education or outreach without data collection ARE acceptable.**

Please email or hand deliver the completed scoring form to Katy May by **Monday, January 7 at 5:00pm**. Scoring forms may be completed electronically, or handwritten and then scanned. Scores will be compiled and the top 6-10 applications will be discussed at a review meeting during the beginning of January.

NC STATE UNIVERSITY
Center for
Human
Health and the
Environment

Reviewer Name	
Applicant Name	
Organization Name	
Project Title	
Environmental Health Topic Areas	
Community Served	

Reviewers will consider each of the criteria below in the determination of merit, and give a separate score for each. An application does not need to be strong in all categories to be judged likely to have major community impact.

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Project Overview

Is there an environmental health topic clearly identified? Does the community demonstrate a need for this project? Does the project seem to address the need?

Strengths
-

Weaknesses
-

Score (1-9):

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Organizational Experience

Does the organization's past experience and/or personnel match the proposed project? Does the organization seem to have the appropriate capacity to conduct the project? Are appropriate partners included to fill any gaps?

Strengths
-

Weaknesses
-

Score (1-9):

Timeline and Implementation Plan

Is the timeline realistic? Are specific project activities described? Do proposed activities support the community need identified? Do proposed activities support the environmental health issue identified? Are the activities listed sufficient to produce proposed outcomes? Are potential barriers identified and addressed?

Strengths
-

Weaknesses
-

Score (1-9):

Budget
Is the budget reasonable? Is there anything questionable? Is anything notably missing?

Strengths
-

Weaknesses
-

Score (1-9):

Overall Impact
Provide an overall impact score for the proposal using the NIH scale of 1 to 9. This score is *not* an average or sum of the scores for each of sections below. Please explain what informed your score.

Score (1-9):

Explanation: